

**Glen Cove Public Library
Board of Trustees
Minutes
January 18, 2022**

I. Attendance:

Present were Trustees R. Leff, M. Maher, M. Morales, A. Petrash, Treasurer R. Abbondandolo; Director K. Flynn, Assistant Director J. Cabo
Present through video conferencing was Trustee N. Ackerman

The meeting was called to order at 6:50pm by Board President, M. Maher.

II. Minutes:

The minutes of the regular Board meeting of November 2021 were read. Motion to accept the minutes was made by R. Leff. Seconded by A. Petrash. All in favor.

III. Bills:

The warrant for January 2022 covering the period 11/17/21 - 1/18/22 for total transactions of \$467,820.52 was presented for approval. Motion to approve was made by R. Leff. Seconded by A. Petrash. All in favor.

The Treasurer's Reports for November & December 2021 were presented for approval by Treasurer R. Abbondandolo. Motion to approve the reports was made by R. Leff. Seconded by M. Morales. All in favor.

IV. Director's Report:

Window replacement:

The architect, Ray Beeler, was in the Library on 12/13/2021 to take measurements for detailed drawings of the windows to be replaced. Phase one of the architect's proposal has been approved by the Board. Mike Reed for Elite Construction will look at the windows to see if there is any asbestos that must be removed. Mike will then be able to write up the RFPs for this project.

Rebuilding the Library:

Following the window project, the architect will gather all the necessary specs to rebuild the community room, the staff room and the flooring in the main office. That information will then be sent to Mike Reed to draw up RFPs.

Water Retention:

Horizontal passive flood barriers can be used to prevent flood waters from entering a building. A video demonstration from floodproofing.com was shown to the Board.

Auction Materials:

A survey was made of auction houses to sell the Elliot Erwit photography. Heritage Auctions had the most familiarity with the collection and its value. Their next auction takes place in April and they would need to know as soon as possible if the Library would like the photos included.

The Board decided to table the discussion to a further time.

NYS PA Manual:

New York State has made their entire PARTICIPATING AGENCIES Manual available online. All PA's are required to perform all necessary human resource tasks in-house. The manual includes all NYSHIP (New York State Health Insurance Program) transactions, all NYBEAS (New York Benefits Eligibility and Accounting System) transactions. Laws on labor relations and negotiations are also included in this manual.

V. New Business:

Budget & Trustee Election: A resolution to make Kathie Flynn, Amy Mondello, Elizabeth Hogan and Gina Rant members of the Board of Registration for the purpose of registering those qualified voters not on the permanent list must be adopted.

A resolution to pay Gina Rant \$5,500 to oversee the election and to appoint Kathie Flynn as Deputy Clerk upon the absence of Gina Rant was presented.

A motion was made by A. Petrash to approve resolutions pending name change of Kathie Flynn to Joanna Cabo. Seconded by M. Morales.

The Library's Annual Financial Report was presented for review.

The Budget for the fiscal year 2022-2023 was presented for review by Director K. Flynn and Treasurer R. Abbondandolo.

VI. Personnel:

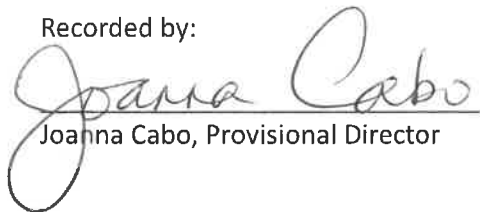
Director Kathie Flynn is retiring from the library. Her last day of work will be January 20, 2022. The Board has appointed Assistant Director Joanna Cabo to Provisional Director until the New York State Department of Civil Service approves her permanent appointment. A motion to approve was made by A. Petrash and seconded by M. Morales. All in favor.

VII. Adjournment:

There being no further business to bring before the Board of Trustees, a motion to adjourn was made by M. Morales at 7:55 pm. Seconded by A. Petrash. All in favor.

The next regular meeting of the Board of Trustees will be held on Tuesday, February 15, 2022, at 6:45 pm in the History Room.

Recorded by:


Joanna Cabo, Provisional Director

Approved by:


Mercedes Morales, Secretary