

**Glen Cove Public Library
Board of Trustees
Minutes
September 17, 2024**

I. Attendance:

Present: Trustees N. Ackerman, M. Maher, M. Morales, A. Petrash, Treasurer R. Abbondandolo, and Director J. Cabo

Absent with prior notice: R. Leff

The meeting was called to order at 6:44 pm by Board President, M. Maher.

II. Minutes:

The minutes of the regular Board meeting of July 2024 were read.

Motion to accept the minutes was made by N. Ackerman. Seconded by M. Morales. All in favor.

III. Bills:

The warrant for September 2024 covering the period 7/17/24-9/17/24 for total transactions of \$246,335.79 was presented for approval.

Motion to approve the warrant was made by N. Ackerman. Seconded by A. Petrash. All in favor.

The Treasurer's Reports for July & August 2024 were presented for approval.

Motion to approve the reports was made by N. Ackerman. Seconded by A. Petrash. All in favor.

IV. Director's Report:

Floor Project

J. Cabo to solicit two estimates to install new flooring throughout the main library.

Pathway to Post Office

The Director expressed concerns regarding the pathway to the post office. Estimates for paving the pathway will be looked into.

Conflict of Interest Policy

Policy was signed by Trustees for the current year.

Library Website Revamp

The Library is working with Spider Web Developing, LLC to revamp its website.

Personnel

Resignations:

Oscar Mayen, P/T Cleaner, effective 7/27/24

Beth Cipriano, P/T Clerk, effective 9/19/24

Appointments:

Ricardo Rodriguez, P/T Cleaner, effective 8/7/24 at \$20.00/hr.

Lauren Retoske, Promotion to P/T Clerk, effective 9/18/24 at \$16.58/hr.

Motion to approve the above resignations was made by N. Ackerman. Seconded by A. Petrash.
All in favor.

Motion to approve the above appointments was made by A. Petrash. Seconded by N. Ackerman.
All in favor.

Thanksgiving Eve hours

J. Cabo requested that the Library close at 5 pm on the day before Thanksgiving.
Motion to approve was made by A. Petrash. Seconded by N. Ackerman. All in favor.


Staff Reports

Enclosed are staff reports of updates and programs attended over the past month.


- V. Committee Reports:**
None
- VI. Old Business:**
None
- VII. New Business:**
M. Maher asked the Director to look into purchasing a "Glen Cove Public Library" sign for the front of the library.
- VIII. Adjournment:**
There being no further business to bring before the Board of Trustees, a motion to adjourn was made by N. Ackerman at 7:20 pm. Seconded by M. Morales. All in favor.

The next regular meeting of the Board of Trustees will be held on Tuesday, October 15, 2024, at 6:45 pm in the History Room.

Recorded by:


Joanna Cabo, Director

Approved by:


Mercedes Morales, Secretary